

# CHANGE ORDER

CO #:

Date:

Project:

Contract #:

Address:

## DESCRIPTION OF CHANGE

## REASON FOR CHANGE

## COST IMPACT

| Description        | Category | Amount |
|--------------------|----------|--------|
|                    |          |        |
|                    |          |        |
|                    |          |        |
|                    |          |        |
|                    |          |        |
| This Change Order: |          |        |

## CONTRACT SUMMARY

Original Contract Amount:

Previous Approved Changes:

This Change Order:

Revised Contract Total:

## TERMS

This change order modifies the original contract. Work shall not proceed on the changed scope until signed by all parties. All other terms and conditions of the original contract remain in full force.

## APPROVAL

### CONTRACTOR

Signature

Printed name

Date

### OWNER / CLIENT

Signature

Printed name

Date